

HVAC Maintenance Guide



Keep Your System Running All Year Long

Your heating and cooling system works hard to keep your family comfortable through every season. Regular maintenance helps improve efficiency, extend equipment life, and reduce the risk of unexpected breakdowns.

Seasonal Maintenance Checklist

Spring & Summer

- ☐ Replace or clean air filters
- ☐ Clear debris around outdoor AC units
- ☐ Inspect ductwork for leaks or damage
- ☐ Check condensate drain lines
- ☐ Schedule an AC system inspection



Fall & Winter

- ☐ Schedule your annual heating system tune-up
- ☐ Test your thermostat settings
- ☐ Inspect vents and flue pipes
- ☐ Check your oil tank and fuel lines for visible issues
- ☐ Ensure carbon monoxide detectors are functioning properly



Year-Round

- ☐ Replace air filters every 1-3 months
- ☐ Keep vents and registers clear
- ☐ Monitor your heating oil levels
- ☐ Address unusual noises or performance issues promptly



Let Fawcett Handle the Maintenance

Call **(800) 792-5678** or visit **FawcettEnergy.com**

DIY or Call a Professional?

Homeowner Tasks

- Change air filters
- Keep outdoor equipment clear of debris
- Monitor thermostat performance
- Check fuel levels
- Test smoke and carbon monoxide detectors

Professional Service Recommended

- Annual tune-ups
- Burner adjustments
- Refrigerant inspections and service
- Heat exchanger inspections
- System diagnostics and repairs

Why Maintenance Matters

A properly maintained HVAC system can:

- Improve energy efficiency
- Extend equipment lifespan
- Reduce the likelihood of costly repairs
- Improve indoor comfort and air quality
- Help maintain manufacturer warranties

Small maintenance issues can quickly become expensive repairs if left unaddressed

